



**Newtown Square**

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## HOW TO ORDER TITLE

Applications can be submitted in one of 3 ways

**EMAIL YOUR APPLICATION.**

Please email all applications to [preferred@preferredclosing.com](mailto:preferred@preferredclosing.com). This way we can assure that both Debbie and Terri receive the orders and that there is no delay in processing them, should one of them be out at a closing. Please make certain you include an executed contract and a signed ABA disclosure with your submission.

**OR**

**COMPLETE YOUR APPLICATION ONLINE.**

Visit [www.preferredclosing.com/order](http://www.preferredclosing.com/order). You can complete as much of the online application as you have readily available--and can also upload an executed contract and a signed ABA Disclosure.

**OR**

**DROP THE APPLICATION RIGHT TO THE PREFERRED CLOSING SERVICES OFFICE.**

(Right in your RE/MAX Preferred Building) You're always welcome to stop by and say hi directly in the Preferred Closing offices. And if you have a new contract, drop a copy of the executed contract and signed ABA off to either Debbie or Terri in person, and they will handle the rest.

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*Please feel free to call either Debbie or Terri at anytime regarding your title order.*